ACS Division of Chemical Education

Glenn & Jane Crosby Northwest Region

Award for Excellence in High School Teaching

2024 Nomination Portfolio Check List

The following items are required components for a **complete nomination**. Please check each item contained in the portfolio. This list, submitted by the nominator, will serve as the cover to every submitted portfolio.

|  |  |
| --- | --- |
|  | Nominator Information Form |
|  | Nominee Information Form |
|  | Nominator Recommendation Letter of no more than 750 words |
|  | Nominee’s Statement on Teaching Philosophy of no more than 500 words |
|  | Nominee’s Current CV:  A curriculum vitae or resume that includes a list of the nominee’s honors, professional activities, and additional evidence of service to the profession. This must be limited to no more than two pages and the activities listed must have occurred within the past five years. |
|  | Letters of Support (no more than 400 words):  **One must** be from the teacher’s current principal or supervisor.  **Up to two** additional letters of support may be sent by colleagues, members of the American Chemical Society who are familiar with the nominee’s achievements, or former students and parents of former students. |

Nominator’s

Name:

Date:

**Directions:** Any individual may nominate or support *only* *one* nominee for this award in any given year. Members of the award selection committee may not nominate or support a candidate.

**Submission process:** A complete nomination packet consists of this form (including Nominator’s recommendation) and up to two additional letters of support. Submit all documents to **Qiang (Jack) Zhang** ([q.zhang@wsu.edu](mailto:q.zhang@wsu.edu)) by March 31, 2024.

The award will be presented at the 2024 ACS Northwest Regional Meeting (NORM 2024), which will be held at Washington State University on June 23-26, 2024. The ACS Northwest Region Award consists of a $1,000 award to the Teacher, $50 for AACT membership dues, $450 to the recipient’s High School for use with STEM activities, plaques for both the teacher and the high school, reimbursement of up to $800 for transportation costs to travel to NORM 2024, and complimentary on-campus housing and registration for the meeting.

**NOMINATOR INFORMATION**

|  |  |
| --- | --- |
| Name: |  |
| Company or Institutional  Affiliation: |  |
| Present Position (Exact Title): |  |
| Address: |  |
| City: |  |
| State and Zip: |  |
| Telephone: |  |
| Fax: |  |
| E-mail: |  |
| Relationship to Nominee |  |

**NOMINEE INFORMATION**

|  |  |
| --- | --- |
| Name: |  |
| Present Position (Exact Title): |  |
| School: |  |
| Address: |  |
| City: |  |
| State and Zip: |  |
| Telephone: |  |
| Fax: |  |
| E-mail: |  |
| Website: |  |

Give your current teaching assignment including course titles and grade levels. What is your involvement in extracurricular activities?

On **a separate sheet**, provide a statement of not more than 500 words in which you present your teaching philosophy or otherwise describe your commitment to the profession.

**RECOMMENDATION STATEMENT OF NOMINATOR**

Submit a narrative statement of no more than 750 words that describes and comments upon the following:

* The quality of the nominee’s teaching. Unusually effective methods of presentation should be emphasized;
* The nominee’s ability to challenge and inspire students;
* Extracurricular work in chemistry or a chemical science by the nominee, including science fairs, science clubs, and activities that stimulate the interest of young people in chemistry and related sciences;
* A willingness to keep up-to-date in the field, as evidenced by the pursuit of a higher degree in chemistry or a chemical science, enrollment in refresher courses and summer institutes, regular attendance at scientific meetings, membership in professional organizations, and other means of self-improvement;
* Evidence of leadership and/or active involvement within the profession.