# Washington State University Pullman Housing Summer Residence Hall Policies

Summer 2024

#### **Alcohol**

Alcoholic beverages may not be possessed and/or consumed by individuals under the age of 21. Residents of legal age who choose to drink alcoholic beverages are expected to do so responsibly and according to the policies and regulations of our community. Consumption of alcoholic beverages in residence halls may only occur by those age 21 or over in the privacy of their own room or in the room of another legally aged resident, behind closed doors. Open containers of alcoholic beverages are not allowed in any public areas of residence halls including lobbies, lounges, hallways, stairways, elevators, laundry rooms, study rooms, restrooms, or any other public area inside or outside the building.

If residents are present in a space where underage drinking is occurring, our community expects that they leave the location immediately and/or report the situation to appropriate staff. Residents who drink illegally and/or behave irresponsibly may face disciplinary action. Individual residents are held accountable for the actions of all their guests. Bulk alcohol, including "spodies," "party balls," and/or "kegs" in any form or container, is not allowed.

#### **Alcohol Containers**

Only individuals over the age of 21 may possess alcohol containers. If you are under the age of 21, you cannot have empty alcohol bottles/cans including those used for decorations, display, or have been repurposed in other ways [e.g. used as a vase for flowers, painted as decoration]. Violation of this policy may result in disciplinary action.

#### **Common Area Furniture**

Furniture from common areas may only be removed from the designated common area with the permission of Housing and Residence Life.

## **Computer or Network Use**

A high-speed Internet connection is available in all residence hall rooms. Residents making use of this service must comply with the terms of the Network Service Agreement, as it now exists or as it may be amended from time to time. The Network Service Agreement can be found

at <a href="http://housing.wsu.edu/network/">http://housing.wsu.edu/network/</a>. Inappropriate use of computers on the WSU network can result in the loss of network privileges.

## **Contractual Non-Compliance**

Violations of these policies may result in contract termination and financial liability for the remainder of the contract's housing and dining fees.

#### Cooking

Cooking in residence halls is restricted to approved cooking equipment listed under Electrical Appliances in <u>Housing and Dining Policies</u>. Personal microwave ovens are not allowed, except in Community/Duncan Dunn, Global Scholars, Northside, and Olympia Avenue, in which one microwave per room is allowed. All authorized items must be used on a noncombustible surface.

## **Distribution of Information**

Signs, posters, placards, banners, handbills, flyers, announcements, and similar materials may be placed in University buildings only as permitted by **WAC 504-34-140**.

#### **Drugs and Drug Paraphernalia**

Use, possession, manufacture, or distribution of cannabis, narcotics, or other controlled substances and possession of drug paraphernalia is prohibited for all students, regardless of age, on campus if illegal drugs (including cannabis) are present, our community expects all students leave the location immediately and/or report the situation to appropriate staff. <a href="WAC 504-26-211">WAC 504-26-211</a>

## **Electrical Appliances**

The following UL-approved electrical appliances are authorized for use in residence hall rooms: blenders; clocks; coffee and espresso machines; personal computers, printers, scanners, and related equipment for personal use; DVD/ blu-ray players; electric blankets or pads; electric toothbrushes; fans; hair dryers, straighteners, and curlers; hot air popcorn poppers; slow cookers; 3qt pressure cookers, humidifiers; irons; radios; rice cookers; sewing machines; shavers; stereos, iPods, MP3s and video game systems; study lamps; small refrigerators, TV sets and personal media streaming devices. If you have a specific question regarding approved appliances, email housing@wsu.edu for more information.

Extension cords must have three wires, three prongs and at least 16 gauge wire. A multiple outlet strip can be safely used if it meets following specifications: minimum of 16 gauge wire, ground wire with an extra prong on the plug (3 wires, 3 prongs), and contains a built-in circuit breaker. Persons bringing electrically operated equipment also have the responsibility of protecting such equipment from damage as a result of possible power surges or variations.

Microfridges (combination refrigerator, freezer, and microwave unit) that do not exceed maximum refrigerator/freezer capacity of 2.9 cu. ft., microwave capacity of .7 cu. ft., and power consumption of 900 watts are allowed in student rooms. **Only one Microfridge per room is allowed**.

Small refrigerators, which do not exceed maximum capacity 4.5 cu. ft., 120 volts, 60 cycle AC, 230 watts, two amps when running, and are UL-approved, may be used in student rooms. Only one refrigerator per student is allowed.

#### **Elevators**

The following conduct is prohibited and may result in disciplinary action:

- 1. Smoking and/or use of alcoholic beverages within an elevator.
- 2. Tampering with, intentional damage, or vandalism to the elevators (prying doors open, etc.).
- 3. Use of elevator emergency alarms and emergency stops in other than emergency situations.

#### **Explosives**

Any explosives, including but not limited to, primers, powder, dynamite caps, firecrackers, fireworks, and pyrotechnics, as well as ammunition and dangerous chemicals, are prohibited in the residence halls.

## Fire and Safety

Fire and Safety Compliance with residence hall fire and safety standards is required. All residence hall rooms are subject to national, state, and Washington State University fire codes and standards. https://policies.wsu.edu/prf/index/manuals/8-00-fire-safety/

Residents are responsible for properly maintaining the smoke detectors in their room. Removal of batteries from smoke detectors is prohibited.

#### Guests

Except for Washington State University staff, who have access to residence halls at all times while in the performance of their assigned duties, guests are defined as any individuals who are not contracted residents of the specific room or hall in question. Each guest must have a host and be escorted within the building. Guests are permitted in the halls according to each hall's visitation policy. Guests must abide by all policies of the University and residence halls. Hosts are responsible and will be held accountable for the conduct of their guests.

Due to fire codes, no more than 10 persons are allowed in a student room at any time.

Note: Washington State University reserves the right to withdraw the privilege of any resident or summer conference group to grant permission to anyone to enter the premises of any residence hall.

## **Health and Safety**

Any activity deemed to be a threat to the health and safety of residents is strictly prohibited. Prohibited activities include, but are not limited to, hanging or sitting outside of residence hall windows, climbing the interior/exterior of University buildings, throwing items out of a window, etc.

## **Hypodermic Syringe and Needle Disposal**

According to Washington State Health Regulations, all residents using hypodermic syringes and needles living in the residence halls will be responsible for proper disposal of these objects in "Sharps Containers," which may be obtained from custodial staff.

#### **Keys**

All room and outside door keys are the property of WSU Housing and Residence Life. Room, outside door, and mailbox keys must be returned upon checkout of the room. Use of keys by any person other than the resident to whom the key is checked out is prohibited. Unauthorized keys obtained from a source other than Residence Life and Housing Services are not acceptable. Information regarding persons believed to be or have been in possession of, or to have engaged in the unauthorized use of, keys for any University building will be forwarded to the WSU Police Department.

## **Living Group Damages and Cleaning Charges**

General damage to or cleaning of WSU property located in living group areas will be charged to the summer group responsible for the damage or required cleaning.

## Miscellaneous

WSU Housing Services provides reasonable accommodation to individuals with disabilities. WSU advises that students provide 2-week advance notification for accommodation requests. Immediate requests will be evaluated in accordance with WSU policies, the student's needs, and available facilities. Requests should be directed to Housing Services. TDD users: WA Relay Service 1-800-833-6388.

Washington State University adheres to the principles and laws of the state of Washington and the federal government, including applicable Executive Orders, pertaining to civil rights, equal opportunity and affirmative action. Washington State University policy prohibits discrimination on the basis of race, sex, including sexual harassment, religion, age, color, creed, national or ethnic origin, physical, mental, or sensory disability marital status, sexual orientation (to include gender identity), and status as a Vietnam-era or disabled veteran,

military status or status as an honorably discharged veteran in the recruitment and admission of students, the recruitment, employment, and retention of faculty and staff, and the operation of all university programs, activities, and services. Evidence of practices that are inconsistent with this policy should be reported to the Director, Office of Compliance and Civil Rights, 225 French Administration Building (1022), phone 509-555-8288.

If you have questions about your Housing and Dining Policies, e-mail **housing@wsu.edu**.

## Motorcycles, Mopeds, Hover Boards, Bicycles and other Personal Transportation Devices

Motorcycles, mopeds, and other gasoline-powered machines, including gas, may not be taken into the residence hall at any time. Any gas-powered vehicle or fuel found in a residence hall will be removed. The owner (resident) will be assessed a removal charge. WSU Housing Services accepts no responsibility or liability for damage done during removal or storage.

Bicycles may be parked either in bicycle racks or in student rooms with the consent of the roommate. Bicycles parked in or near any other part of the residence hall may be removed without notice.

Indoor use of bicycles and electronic personal transportation devices is not allowed.

Hover boards are not allowed on the WSU campus and any board found in the residence hall will be removed. The owner (resident) will be assessed a removal charge.

#### Noise

Residents and guests must abide by all courtesy hours and quiet hours. All halls have quiet hours Sunday through Thursday, 10:00 p.m. to 9:00 a.m., and Friday and Saturday, midnight to 10:00 a.m. unless otherwise posted. Residents must comply with requests to be quiet when asked by other residents, university staff, or law enforcement.

## **Pets**

Due to Washington Administrative Codes, as well as health and sanitation issues and the possibility of other residents' allergic reaction, pets are not permitted to be kept, fed, or harbored in the residence halls. Water-filled aquariums of no more than 30-gallon capacity may be maintained for fish only. Snakes, turtles, and lizards are not allowed, even if housed in aquariums. Individuals housing pets will be subject to conduct action. Trained service animals or animals approved as an emotional support animal are the only exception to this policy. Requests for emotional support animals in university housing are reviewed and approved by the <u>Access Center</u>. Trained service animals must be registered with Housing.

#### **Roof Access**

Residents and guests are not permitted on hall roofs or ledges at any time. Use of fire escapes is not permitted except in an evacuation emergency.

#### **Room Assignment and Changes**

Housing and Residence Life reserves the right to reassign individuals to different areas, rooms, and residences, at any time (and the right to use unassigned space in the residence halls).

Changing rooms is prohibited until the Housing and Residence Life has granted permission.

## **Room Entry**

Washington State University reserves the right to make periodic room inspections and cleaning. Authorized staff may exercise the contractual right to enter a resident's room. Rooms may be entered under the following conditions, including, but not limited to:

- 1. To provide room maintenance inspection, repair service, or fire/life/health safety inspection and protection.
- 2. For emergency situations that require entering the student room.
- 3. To maintain an environment that facilitates the scholarship of other residents (e.g., unattended stereo, alarm clock, telephone, etc.).
- 4. To ensure that room-closing procedures have been followed for a break period.
- 5. To provide for sanitation/pest control as needed. (Private and semi-Private bathroom spaces are cleaned minimally once a week.)

When conditions permit, student residents will be given advanced notice of planned staff entry dates and times.

A resident's failure to follow applicable fire/life/health safety directives may result in conduct action, termination of their housing and dining contract, and imposition of all applicable fees as stated in the <a href="Housing and Dining Financial Contract">Housing and Dining Financial Contract</a>.

Other residents will not be permitted entry to a resident's room unless the resident is present and gives their consent.

The authorized Washington State University staff members who may enter a resident's room are administrative staff members, Residential Education Director, Residence Life paraprofessionals, and maintenance, custodial, and inspection personnel.

A university official may not consent to a search of a resident's room by the police or other government officials. However, WSU may permit a search pursuant to a warrant or where warrantless entry is lawful.

# **Room Modifications**

Residents may not modify existing building or furniture structures in the residence hall room without approval of residence hall and fire safety officials. Beds may not be bunked or lofted without prior approval and use of approved WSU equipment. Tape, nails, screws, or tacks on or in the walls, furniture, or fixtures are prohibited. Hanging items from the ceiling, sprinklers or pipes is prohibited. Push pins are permitted ONLY in the following halls: Community-Duncan Dunn, Honors, Global Scholars, Northside, Olympia, Stimson. Additional room modification and fire safety information may be found in the WSU <u>Safety Policies and Procedures</u> <u>Manual (SPPM)</u> to include SPPM Chapter 60.00, Fire Safety.

## Security

The maintenance of a safe and secure residence hall environment is everyone's responsibility. To this end, the admittance of unauthorized persons to residence halls is prohibited. Residents should always lock their room doors to ensure personal safety and security of their property. For emergency situations requiring police, medical or firefight response, call 9-1-1. For non-emergency assistance, call the WSU Police Department at 509-335-8548.

Living areas of all residence halls are locked 24 hours per day, with the exception of McEachern, unless otherwise arranged with a conference group.

# **Selling and Solicitations**

Door to door selling and soliciting is not permitted in the residence halls. This includes students involved in a WSU registered student organization who can only distribute information, with appropriate permission and a signed release form, in the common area lobby of each hall. University facilities may not be used for private or commercial gain except as allowable by <u>WAC 504-35-050.</u>

## Signs, Pictures, Posters

Residents and guests are reminded that they are required to comply with <u>WSU Executive Policy (EP) 15</u>. Policy Prohibiting Discrimination and Sexual Harassment, and the WSU Standards of Conduct for Students, which includes provisions regarding discrimination and harassment. Students are also reminded that some materials when posted on doors or displayed in windows could result in violations of EP 15 and the WSU Standards of Conduct for Students.

#### **Smoking, Tobacco and Nicotine**

Smoking or the use of any tobacco or nicotine product is prohibited on campus. This includes and is not limited to, the possession and/or use of cigarettes, cigars, pipes, hookah, all forms of smokeless tobacco, electronic cigarettes, nicotine inhalers, clove cigarettes and other alternative products made primarily with or from tobacco. Smokers must comply with <a href="SPPM 6.10">SPPM 6.10</a> and <a href="WAC 504-38">WAC 504-38</a> and any WSU regulations regarding tobacco and nicotine use.

## **Sports in Common Areas**

Playing any type of sports or other rough-housing activities in residence hall hallways or other common areas is prohibited.

#### Trash

Residents are responsible for taking out their own personal trash. Personal trash must not be placed in trashcans or recycling bins in common areas (lounges, bathrooms, etc.); personal trash must be taken to the dumpster outside the hall. Personal trash must never be placed in the hallway outside a resident's room, nor may trash be swept into the hallway. Residents may be charged for the personal trash removal if found violating this policy.

## Water fights, Snowball Fights, and Raids

Water fights, snowball fights, and similar activities are prohibited in, and in the areas adjacent to, residence hall buildings. All types of raids on rooms, halls, or hall members are prohibited.

#### Weapons, Ammunition, and Pyrotechnics

Weapons, ammunition, or pyrotechnics of any kind including air guns, knives (having a blade longer than 4 inches that are not for culinary purposes or having a "swing" or "switch" blade), lasers, Tasers, fireworks, shotguns, rifles, pistols, pellet guns, stun guns, paintball guns, water bead guns, slingshots, crossbows, bows and arrows, and items that shoot projectiles or martial arts tools may not be stored or used in the residence halls. Toy guns (e.g. nerf guns, pop guns, etc.) and "assassin" games, the purpose of which is to simulate killing others, are prohibited.

## Web Cameras, Camera Phones and Video Recording Devices

Any unauthorized use of technology and/or electronic devices to make a video, audio, or photographic recording of any student in the residence halls without his/her prior knowledge and without his/her effective consent is prohibited. Violations of this provision will be reported to the WSU Police Department and the Center for Community Standards.

# **Window Violations**

For reasons of health and safety, nothing is to be thrown, hung out, or placed outside any residence hall window. Outside wires for Internet connections, radios and television sets are not allowed. Individuals are not allowed to lean out of windows, sit on windowsills of ledges, or remove window screens. Yelling out of windows for non-emergency communication to others is prohibited. Such behavior may result in conduct action against those involved and those responsible for the room in question.